

Project Management Process Framework

Administered by the Project Management Institute (PMI®), PMP® is the program for professional Project Management certification that has the largest international coverage. With a total of over 250.000 certified professionals, in over 140 countries, the PMP® program certifies the professional experience in the field, as well as the knowledge within the international standard PMBOK® Guide Fourth Edition, elaborated by PMI®. The program is ISO 9001 certified and ensures maximum of objectivity regarding the evaluation of competencies and professional experience, a fact that was also proved by the large adoption of this certification at international level.

Who should attend:

- Project Management practitioners who want to take the PMP® certification exam, the purpose of the training being to acquire the necessary knowledge and the required number of training hours required by PMI®.
- Those with a vast experience in Project Management who wish to improve their present competencies and also gain formal recognition of their personal knowledge and abilities:
 - Managers executing complex projects;
 - Project Managers wishing to get involved in international projects;
 - Persons who wish to access international funds and manage projects financed through these funds;
 - Project Managers who want formal recognition of their competencies by the local and international community.

Objectives

- Acquiring the necessary knowledge and abilities for passing the PMP® certification exam, covering the knowledge areas and the groups of processes included in the PMBOK® Guide Fourth Edition

- Achieving of connections between concepts, techniques, tools and ideas presented and the day-to-day reality of projects.

The course “Project Management Process Framework” totalizes 42 hours of training, being structured in sections which together ensure the necessary training for successfully passing the PMP® exam following the new examination system introduced in June 2009.

1. Training - duration: 5 days
2. Workshop: reviewing and exam simulation - duration: 1 day

Training objectives

- ✓ Acquiring the necessary knowledge and abilities for passing the PMP® certification exam, covering the 9 knowledge areas and the 5 groups of processes included in the *PMBOK® Guide Fourth Edition*;
- ✓ Identification of the areas where higher effort is needed in order to assimilate knowledge;
- ✓ Evaluation of participants through the exam simulation;
- ✓ Developing the necessary abilities for answering the exam questions;
- ✓ Acquiring the necessary training hours to meet the eligibility criteria imposed by PMI®;
- ✓ Assisting the candidates with the preparation of the application file for the certification program.

Certification benefits

For the organization:

- » Increased performance of projects implemented in co-operation with other entities;
- » Professional approach at the organizational level;
- » Recognition on the market of the organization as having a strong competency in the project management field;
- » Easier access to international funding where the professional certification represents a warranty of a coherent and integrated project approach.

For the individual:



- » Confirmation of the professional training level by the affiliation to the project managers' elite;
- » Mastering and using with easiness a new approach that is considered a standard in the field;
- » Possibility of getting involved in internationally financed projects or for obtaining funding both as a private entrepreneur and as an applicant within an organizational context;
- » Development opportunities in consultancy or in acting as a project manager on contract basis.

Course benefits

- » High acceleration of the study speed;
- » Evaluation of the training level and identification of main directions for action;
- » Significant decrease of study time;
- » Bibliographic materials syntheses indicated by the PMI®;
- » Accumulation of the training hours required by the PMI® for enrolling in the PMP® certification program;
- » Solving of evaluation tests with questions similar to those in the actual exam;
- » Achievement of parallels between the concepts presented and the current activity of the participants and identification of ways of improvement of the approaches;
- » Suggestions regarding the specific aspects of the exam, advice for avoiding typical mistakes and presentation of the PMP® testing strategy (including discussions on specific terms and avoiding English language traps);
- » Verification of the eligibility conditions of the PMI® and preparation of the application file for the certification program;
- » Assistance in developing an individual study plan

Course package

The course package contains the printed materials used during training, including:

- The content of presentations
- Exercises for assimilation of concepts presented during the course

The exam simulation will be done through sets of questions comprising all nine knowledge areas. The answers to these questions will be discussed among the group so that everyone to know the correct solutions and especially to understand the logic of these answers. The answers to partial tests can be kept by the participants.

At the completion of this course, you will receive a certificate of attendance attesting 42 training hours and the covering of the necessary chapters for applying to the PMP® certification exam (9 knowledge areas and 5 groups of processes).

Necessary knowledge

- Basic knowledge in Project Management

The course is addressed to practitioners in the field and builds on basic Project Management knowledge. Also, practical Project Management experience facilitates the assimilation of the necessary specific knowledge for the PMP® exam and contributes to the improvement of the obtained results.

- Knowledge of English language

For better familiarizing the students with the actual exam conditions, English will be predominantly used throughout the sessions; the exam will be taken in English and the PMBOK® Guide and other study materials are also available in English.

Course program

CODECS course “Project Management Process Framework” totalizes 42 hours, representing 42 “contact hours”. This number of hours covers the PMI® requirements regarding professional training in Project Management (35 “contact hours”).

All 42 hours are distributed over the six-days course, especially on weekends.

The training hours refer exclusively to the duration of the training process and do not include coffee breaks and lunches.

This delivery formula offers to the participants the possibility of individual study during working days.